

# **BANK LETTER of GUARANTEE REQUIRED - NO EXCEPTIONS!!!**

All Personal and/or Company Checks will ONLY be accepted if accompanied by a Letter Guaranteeing Payment from Your Bank. This Bank Letter MUST...

- Be on Bank Letterhead Stationery and Signed by a Bank Officer,
- Be addressed to **Bendis Companies Inc.**,
- Reference the Specific Auction Name and Date intended for,
- Include Your Name (and/or Your Company Name) and Bank Account #,
- Guarantee Payment up to a Specified Dollar Amount.

Bank Letters of Good Standing and Good Credit (alone) are NOT ACCEPTABLE!

## **SAMPLE BANK LETTER of GUARANTEE**

Here's a **Sample** Bank Letter of Guarantee...Print and Show this Sample Letter to Your Bank. Your Bank Letter should include the same (or similar) text (wording).

**(On Bank Letterhead Stationery)**

**(Date)**

**To Bendis Companies, Inc.**

**Re CURRENT NAME & DATE of AUCTION**

*(Bank Name)* guarantees payment (in U.S. funds) to **Bendis Companies, Inc.** from

***(Your Name and/or Your Company Name)*** drawn on **Bank Account # \_\_\_\_\_**

**up to the amount of \$ \_\_\_\_\_** for any and all purchases made at the Above-referenced Auction. This letter expires ***(time period)*** from date of said Auction.

Signed by

***(Signature of Bank Officer)***

***(Name and Title of Bank Officer...if applicable, Direct Contact Phone #)***

**Bank Letters, completed and signed, can be faxed to # 443-347-0552.**