

# Bank Letterhead

(Date)

Bendis Companies, Inc.

3410 La Sierra Ave., F-123 • Riverside, CA 92503

RE: \_\_\_\_\_

SUBJECT: IRREVOCABLE BANK LETTER OF GUARANTEE

Dear Sirs:

This letter will serve as your notification that \_\_\_\_\_ will guarantee payment  
(NAME OF YOUR BANK)

of any checks( s) written by \_\_\_\_\_ up to the amount  
(NAME OF YOUR COMPANY)

\_\_\_\_\_ and drawn upon Account No.

\_\_\_\_\_, or that \_\_\_\_\_  
(YOUR CHECKING ACCOUNT NUMBER) (NAME OF YOUR BANK)

will guarantee transfer of U.S. Funds, as instructed by \_\_\_\_\_ up to the  
(NAME OF YOUR COMPANY)

amount of \_\_\_\_\_ the next banking day following the  
(AMOUNT YOUR BANK AGREES TO GUARANTEE)  
purchase(s).

This guarantee is for the purpose of our customer's purchase at your auction at the premises of

\_\_\_\_\_ on \_\_\_\_\_. No stop payment will be  
(AUCTION SITE LOCATION) (AUCTION DATE)

issued.. If further information is needed, please contact me at \_\_\_\_\_  
(PHONE NUMBER OF YOUR BANK)

\_\_\_\_\_  
AND CONTACT NUMBER)

Sincerely,

\_\_\_\_\_  
(NAME OF YOUR BANK REPRESENTATIVE AND THEIR SIGNATURE)

FAX TO: 1-443-347-0552, ATTENTION: DIANE L. BENDIS

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